

# Marketing of Business Intern E-Flux

E-Flux, LLC ([soilgasflux.com](http://soilgasflux.com)) is a startup company located in Fort Collins, Colorado, that provides field tests for the environmental industry. We have enjoyed strong sales growth over the past few years through building customer relationships, providing stellar customer support, educating the marketplace and now introducing new products. E-Flux has an opening for a part-time paid internship in marketing or business. Position will be available starting March 30, 2018 and will remain open until filled.

The ideal candidate will be a self-motivated, high achieving individual willing to take on any sales or marketing task needed to advance the growth of E-Flux. The individual must be comfortable in a technical environment and be excited to learn the technology in order to properly represent it in the market. Additionally, the candidate will assist with administrative and logistic tasks. Attention to details is a must. This position will have little to no direct contact with customers.

Primary responsibilities include:

- Generate reports from Google Analytics
- Search engine optimization
- Coordinating/preparing trade shows
- Prepare newsletter and marketing materials
- Maintaining social media
- Maintaining customer resource management (CRM) database

Minimum Qualifications:

- Sophomore or Junior in marketing/business or related field
- Be a self-starter and have a commitment to excellence
- Demonstrated adequate writing skills
- A minimal time commitment to the internship of 8 hours per week.
- Valid driver's license
- Ability to exert up to 50 lbs. of force occasionally, and/or up to 20 lbs. of force frequently, and/or up to 10 lbs. of force constantly to move objects.
- Demonstrated computer skills, particularly using spreadsheets (Excel)
- Must be eligible to work in the U.S. by start date

Preferred Qualifications:

- Prior related work experience
- Proven interpersonal skills
- Double major in CIS or technical field
- Desire to continue this line of work during the regular semester and possibly after graduation

To apply: E-mail complete Resume to [jzibrn@soilgasflux.com](mailto:jzibrn@soilgasflux.com)

E-Flux, LLC conducts background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history.

E-Flux, LLC is an equal opportunity and affirmative action employer, and does not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression.